

## MSU Meeting Minutes

April 6th, 2021

### I. Reports from MSU Officers

#### A. **President: Aaron Deng**

1. [MSU Feedback Form](#) - please use for any questions or concerns (consider providing your name and email if you would like to receive a direct response)
2. Tuition Breakdown:
  - (a) Has been brought to the attention of the Deans.
  - (b) At this point, no additional update is available, but we will be reaching out to student leaders for further consultation.
3. Virtual Second Look:
  - a. Stritch Showcase is tomorrow, April 7th from 6-8PM
    - (1) Student organizations have been contacted by admissions if they will be participating in breakout sessions
  - b. Trivia Night is Friday, April 9th from 6-8PM
    - (1) Sign-ups closed
4. E-mail us: [ssom.msu@gmail.com](mailto:ssom.msu@gmail.com)
  - a. Please refrain from contacting board members individually as much as possible

#### B. **Vice President: Samuel Shing**

1. Socials
  - a. St. Luke's (fall social)
    - (1) We are currently in the process of finding venues and planning for the event
      - (a) If there is somewhere you would like to go, please fill out our feedback form
      - (b) We will send out a poll for venues closer to event date
    - (2) Polling Results
      - (a) Aquarium won by a small margin, pretty equal results overall
  - b. Faculty/Winter Mixer and Med Prom
    - (1) More information to follow
2. Mentorship/Wellness
  - a. More information to follow

#### C. **Secretary: Asha Kumar**

1. **Student org leadership transitions**
  - a. Updated contact info for all active orgs for 2021-2022 in New Leadership Spreadsheet
    - (1) Will be using your provided contact email for all communication
  - b. Overall [transition/Scramble feedback form](#)
  - c. No undergrad board members!
  - d. MSU website updated over summer
    - (1) Will be sending out an email regarding this later in the school year
2. **Class Board Elections**

Class of 2024 M2 Board  
President: Frances Akwuole  
Vice President: Aaron Deng  
Treasurer: Eric Casinelli  
Secretary: Hyunji Shim

Social Chairs: Monica Contractor & Sarah Dinagar  
 MSU Reps: Eliza McDonald & Brandon Lantonio

Class of 2023 M3 Board

President: Cheryl Zhang  
 Vice President: Kaitlyn Rewis  
 Treasurer: Cayla Guerra  
 Secretary: Megan Gjertsen  
 Social Chairs: Meri Kushner & Kyle Decker  
 MSU Reps: Ashley Wang & Jesse Webb

Class of 2022 M4 Board

President: Hye-Jin Yun  
 Vice President: Steven Goicoechea  
 Treasurer: Matthew T De Jong  
 Secretary: Edward Troncoso  
 Social Chairs: Renzo Costa and Gideon Levinson  
 MSU Reps: Brooke Dickens and Leah Tabernik  
 Alumni Relations Liaisons: Caitlyn Ko and Yolanda Pham

**D. Treasurer: Grishma Reddy**

1. Everything is ONLINE!
  - a. Documents will be updated on MSU website
2. Last day to request funding: April 30
  - a. Must be spent by then
  - b. Money does NOT roll over
3. Make sure new leadership knows how to submit funding requests!
  - a. Check out MSU Letter to Treasurers [here](#)
  - b. Remember purchases are tax-exempt! No reimbursements for tax! Show the tax-exempt certificate to businesses prior to purchase!
  - c. Procard (preferred) vs. Reimbursement
  - d. Funding requests form [here](#). Additional funding form (beyond allotted \$100) requests [here](#).
  - e. Make sure your [W9](#) is filled out

| B  | C               | D               | E               |
|--|-----------------|-----------------|-----------------|
| MSU-Funded Student Organizations - Committed               | Funds Allocated | Funds Disbursed | Funds Remaining |
| Addiction Medicine Interest Group (AddMed)                 | \$100.00        |                 | \$100.00        |
| Academic Medicine Interest Group (AMIG)                    | \$100.00        |                 | \$100.00        |
| American Medical Association (AMA)                         | \$100.00        |                 | \$100.00        |
| American Medical Women's Association (AMWA)                | \$100.00        | \$100.00        | \$0.00          |
| Anesthesia Interest Group (AIG)                            | \$100.00        | \$100.00        | \$0.00          |
| Asian Pacific American Medical Association (APAMSA)        | \$100.00        | \$29.00         | \$71.00         |
| ATC Health Coaching Program                                | \$100.00        |                 | \$100.00        |
| Back On My Feet  | \$100.00        |                 | \$100.00        |
| Bone Marrow Transplantation Awareness Group                | \$100.00        |                 | \$100.00        |
| Bioethics Interest Group (BIG)                             | \$100.00        |                 | \$100.00        |
| Business in Medicine (BiM)                                 | \$100.00        |                 | \$100.00        |
| CardioVascular Interest Group (CVIG)                       | \$100.00        |                 | \$100.00        |
| Catholic Medical Association                               | \$100.00        |                 | \$100.00        |
| Christian Medical and Dental Association (CMDA)            | \$100.00        |                 | \$100.00        |
| Community Health Clinic - Primary Care Clinic (CHC)        | \$100.00        | \$100.00        | \$0.00          |
| Community Health Clinic - Phlebotomy Lab                   | \$100.00        | \$100.00        | \$0.00          |
| Culture in Medicine (CiM)                                  | \$100.00        | \$50.00         | \$50.00         |
| Dermatology Interest Group (DIG)                           | \$100.00        | \$100.00        | \$0.00          |
| Emergency Medicine Interest Group (EMIG)                   | \$100.00        | \$100.00        | \$0.00          |
| ENRICH Urban Farming and Gardening                         | \$100.00        |                 | \$100.00        |
| Family Medicine Interest Group (FMIG)                      | \$100.00        |                 | \$100.00        |
| Fresh Start  | \$100.00        |                 | \$100.00        |
| Geriatrics Interest Group (GIG)                            | \$100.00        |                 | \$100.00        |
| Group for Environmental Medicine and Sustainability (GEMS) | \$100.00        |                 | \$100.00        |
| Healing Notes  | \$100.00        |                 | \$100.00        |

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| MSU-Funded Student Organizations - Committed                                     | Funds Allocated | Funds Disbursed | Funds Remaining |
| Hospital Medicine Interest Group (HMIG)  | \$100.00        |                 | \$100.00        |
| Housing Forward  | \$100.00        |                 | \$100.00        |
| Integrative Medicine Interest Group  | \$100.00        |                 | \$100.00        |
| Internal Medicine Interest Group (IMIG)  | \$100.00        |                 | \$100.00        |
| Interventional Radiology Interest Group (IRIG)                                   | \$100.00        |                 | \$100.00        |
| Jewish Student Association   | \$100.00        |                 | \$100.00        |
| Infectious Disease Interest Group  | \$100.00        |                 | \$100.00        |
| Iranian American Medical Association (IAMA)                                      | \$100.00        |                 | \$100.00        |
| Latino Medical Student Association (LMSA)  | \$100.00        |                 | \$100.00        |
| LIGHT- Loyola Initiative for Global Health Transformation                        | \$100.00        |                 | \$100.00        |
| Medical Muslim Student Association (MMSA)  | \$100.00        | \$100.00        | \$0.00          |
| Medicus Podcast  | \$100.00        | \$96.00         | \$4.00          |
| Mental Illness & Neurological Disease (MIND) - Psychiatry Student Interest Group | \$100.00        |                 | \$100.00        |
| National Arab American Medical Student Association (NAAMA)                       | \$100.00        |                 | \$100.00        |
| Neonatology Interest Group   | \$100.00        |                 | \$100.00        |
| Neurological Surgery Interest Group (NSIG)                                       | \$100.00        | \$100.00        | \$0.00          |
| New Life Volunteering Society (NLVS)   | \$100.00        |                 | \$100.00        |
| Oncology Interest Group (OnclG)  | \$100.00        | \$89.91         | \$10.09         |
| Ophthalmology Interest Group (OIG)   | \$100.00        | \$100.00        | \$0.00          |
| Orthopedic Surgery Interest Group (OSIG)   | \$100.00        | \$100.00        | \$0.00          |
| Otolaryngology Interest Group (OIG) aka ENT Interest Group                       | \$100.00        |                 | \$100.00        |
| Pediatric Interest Group (PIG)   | \$100.00        |                 | \$100.00        |
| Physical Medicine & Rehabilitation (PM&R) Interest Group                         | \$100.00        |                 | \$100.00        |
| Physicians for Human Rights (PHR)  | \$100.00        |                 | \$100.00        |
| Plastic Surgery Interest Group   | \$100.00        |                 | \$100.00        |

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|--|-----------------|-----------------|-----------------|
| MSU-Funded Student Organizations - Committed                 | Funds Allocated | Funds Disbursed | Funds Remaining |
| Polish American Medical Student Society (PAMSS)              | \$100.00        | \$70.31         | \$29.69         |
| Programming in Medicine (PiM)                                | \$100.00        |                 | \$100.00        |
| Quinn Center Student Outreach (QSOA)                         | \$100.00        |                 | \$100.00        |
| Radiation Oncology Interest Group (RadOnc IG)                | \$100.00        |                 | \$100.00        |
| Radiology Interest Group (RIG)                               | \$100.00        |                 | \$100.00        |
| She's The First (STF)  | \$100.00        | \$100.00        | \$0.00          |
| Society of Women's Health (SWH)                              | \$100.00        | \$100.00        | \$0.00          |
| Souleus Dance  | \$100.00        |                 | \$100.00        |
| South Asian Medical Student Association (SAMSA)              | \$100.00        |                 | \$100.00        |
| Sports Medicine Interest Group                               | \$100.00        |                 | \$100.00        |
| Stritch Citizen Physicians                                   | \$100.00        |                 | \$100.00        |
| Stritch Pride  | \$100.00        | \$98.22         | \$1.78          |
| Student Interest Group for Neurology (SIGN)                  | \$100.00        |                 | \$100.00        |
| Student National Medical Association (SNMA)                  | \$100.00        | \$100.00        | \$0.00          |
| Students Curious in Outrageous Pathology Experiences (SCOPE) | \$100.00        |                 | \$100.00        |
| Students for a National Health Program (SNaHP)               | \$100.00        |                 | \$100.00        |
| Surgery Interest Group (SIG)                                 | \$100.00        |                 | \$100.00        |
| Syrian American Medical Society                              | \$100.00        |                 | \$100.00        |
| Thoracic Surgery Interest Group (TSIG)                       | \$100.00        |                 | \$100.00        |
| Ultrasound Interest Group (USIG)                             | \$100.00        | \$92.92         | \$7.08          |
| Urology Interest Group (UIG)                                 | \$100.00        |                 | \$100.00        |
| Vascular Surgery Interest Group (VSIG)                       | \$100.00        | \$100.00        | \$0.00          |
| Veterans Health Partners (VHP)                               | \$100.00        | \$77.96         | \$22.04         |
| Visual Arts Wellness Group (VAWG)                            | \$100.00        |                 | \$100.00        |
| Walks of Life  | \$100.00        |                 | \$100.00        |
| White Coats 4 Black Lives (WC4BL)                            | \$100.00        | \$100.00        | \$0.00          |

## II. Additional Funding Requests

A. None

## III. Student Org Transition

A. New Leadership/Active Orgs are finalized!

- a. Required to table at Student Fair in the Fall
- b. Required to funding for Fall 2021 (otherwise, won't receive funding until January 2022)
- c. Required for website updates
- d. Will be reaching out to a few organizations about any additional information needed

- B. Two-leadership position rule applies to all Registered Student Organization
  - 1. Max 1 president position (president, co-president)
  - 2. Exceptions:
    - a. For three positions: one must be MSU representative. Email Catherine for permission.
    - b. Paid Positions (SRSR)
- C. Official LUC registration form sent out in July
- D. Registered Student Org Eligibility
  - 1. Must have 2 student officers and at least 5 LUC registered students
- E. New clubs registration → Contact Catherine
  - 1. Organizations created after July do NOT receive funding, but can still request for event-specific funding from MSU.
- F. Inactive Orgs
  - 1. Community Health Clinic - Phlebotomy Lab
  - 2. Stritch Citizen Physician
  - 3. American Physician Scientist Association
  - 4. Health Education Outreach Coalition
  - 5. History of Medicine Interest Group
  - 6. Interfaith Dialogues in Practice
  - 7. Music Matters
  - 8. Patient Safety and Quality Care Interest Group
  - 9. PAVE
  - 10. Peanut Butter and Pads
  - 11. Pro-Life Advocacy Group
  - 12. St. Eulalia Teen and Youth Night
  - 13. Team Tachycardia
  - 14. Trauma Prevention
  - 15. Wilderness Medicine Interest Group
- G. [MSU Quick Sheet/FAQ](#) will be sent to student organization leaders in the meeting minutes
  - 1. REQUIRED: Please fill out the [attached Google Form](#) to confirm that you have read the MSU Quick Sheet/FAQ
  - 2. Deadline: April 9th at 11:59PM
- H. Leadership Summit
  - 1. Getting all the orgs on the same page in terms of event planning, funding, etc
- I. Quicksheet Need-to-know Points
  - 1. Attendance at MSU meetings
    - a. Required to retain MSU funding & active org status
    - b. Can represent up to 2 organizations
    - c. Board rep attendance required for funding requests
    - d. MSU Meeting schedule for 2021-2022 to be released during summer.
  - 2. MSU Calendar
    - a. Student organizations may request to add events on this calendar. Required for event-specific funding.

- (1) University Calendar, Stritch Wellness Calendar
  - (a) Can also be used to advertise events and avoid double booking
- 3. Fall 2021: Do not host events before the Student Org Fair which typically takes place after their first exam.
- 4. Email Etiquette
  - a. Only email your org's member listserv (NOT across all 4 classes or the entire school). Student orgs should generally not be using class listservs.
  - b. Student orgs may utilize class listservs ONLY to promote fundraisers, as long as the fundraiser pertains to all students
  - c. You may utilize unofficial channels to promote events/fundraisers as you see fit (FB groups, Groupme, etc.).
  - d. Please add on to existing listservs from the previous academic year

#### **IV. Reports from Class Presidents**

##### **A. M1: Frances Akwuole**

- 1. Unprompted OSCE -- 134 people feedback form, has contacted Dr. Winger
- 2. Dine with Ramblers program -- faculty submit availability, host a lunch/dinner with a group of students on Zoom or in person
  - a. More connection building in low stress environment
  - b. Will send out a Google Form
- 3. End of year Apparel fundraiser
- 4. Amboss post-satisfaction survey -- Class deal for M2 year
- 5. StritchScripts will include attachments with questions/responses from feedback forms and running document of deans/board meeting updates
- 6. Spirit Week -- more info coming soon!! Hints: Loyola gear and monochromatic attire

##### **B. M2: Cheryl Zhang**

- 1. Final OSCE this week/next week
- 2. Dedicated at end of April and May
- 3. Feedback form -- drug testing required out-of-pocket fees, Catherine says reach out to Fin Aid or Dean Mendez/Sonntag if in dire financial strain
- 4. Standing Desks possibility for using extra funding!

##### **C. M3: Hye-Jin Yun (Leah Tabernik, MSU Rep)**

- 1. VISA apps for away rotations open April 15th
- 2. Refrain from emailing in M4 year with interview season approaching

##### **D. M4: Kevin Singh (Kyle Lynch, MSU Rep)**

- 1. Not present

#### **V. Reports from OSRs**

##### **A. Bayan**

- 1. End of year newsletter in next month or so
- 2. OSR can poll other medical schools, so use that option if need be!

#### **VI. Stritch University Committee (Student Life Update)**

- A. M4 fitting ceremony -- Monday, Wednesday, Friday 3-5 pm recording for commencement

- B. Dr. Greuner's email -- update that Room 140/470 will be unavailable due to extending study hours
  - 1. Can use Atrium for Zoom calls
- C. Next Monday is virtual faculty awards ceremony

**VII. Reports from Student Organizations**

- A. SCOPE
  - 1. Partnering with National Pathology Interest Group to host STEP 1 Histology review
- B. Pediatric Interest Group
  - 1. St. Baldrick's Chipotle Fundraiser -- show flyer for fundraiser

**VIII. Student Wellness Advisory Group (SWAG)**

- A. Wrapping up for the year!
  - 1. Weekly Challenges
  - 2. Coffee and clarity
  - 3. One more edition of the magazine

**IX. Adjournment**

**Next meeting: August, dates will be scheduled over the summer.**